



## CITY OF ATLANTA

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Kasim Reed  
Mayor

### DEPARTMENT OF PROCUREMENT

Adam L. Smith, Esq., CPPO, CPPB

Chief Procurement Officer

[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

June 29, 2012

Dear Potential Proponents:

**Re: FC-5663, Wellness Program**

Attached is one (1) copy of **Addendum No. 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Ms. Kimberly Lyons, Contracting Officer, at (404) 865-8521, or by email at [klyons@atlantaga.gov](mailto:klyons@atlantaga.gov).

Sincerely,

Adam L. Smith

ALS/kml

Attachment

cc: Chief Kevin Cochran (w/o att)  
Ms. Catrese Lott (w/o att)

**FC-5663, Wellness Program**

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**ADDENDUM NO. 2**

This Addendum No. 2 forms a part of the Request for Proposals and modifies the original solicitation package as noted below and is issued to incorporate the following:

**Part I**

Responses to Questions

**(As of June 28, 2012-See Attached Two (2) Pages)**

The final day for questions was June 15, 2012. All questions submitted after the due date is subject to no response.

Addendum No. 2 for the **FC-5663, Wellness Program** is available for pick-up in the Plan Room: City Hall, 55 Trinity Avenue, Suite 1900.

**Proposals are due on Friday, July 6, 2012 and should be time stamped in no later than 1:59 p.m. and delivered to the address listed below:**

Adam L. Smith, Esq., CPPO, CPPB  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S. W.  
City Hall South, Suite 1900  
Atlanta, Georgia 30303

**\*\* All other pertinent information is to remain unchanged\*\***

**C-5663, Wellness Program**

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**Acknowledgment of Addendum No. 2**

Proponents must sign below and return this form with your Proposal to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303, as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **Addendum No. 2, FC-5663, Wellness Program** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Legal Company Name of Proponent

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# **PART I**

**Responses to Questions  
(As of June 28, 2012-See Attached Two (2) Page)**

## **RESPONSES TO QUESTIONS FOR FC-5663-WELLNESS PROGRAM**

**Q:**The bid specifies three years of audited financial reports be submitted. Most small and medium sized businesses, ours included, do not routinely maintain audited financial statements. The audit process can take months to complete. We simply are not able to audit three years of financial statements in the time allotted. Will three years of compiled statements suffice?

**A:**Please note that three (3) years of audited financial statements are required for this RFP.

**Q:** Regarding Tuberculosis Screening: If baseline chest x rays are to be performed on all members it is redundant and not cost effective to perform ppd screening for tuberculosis. We would propose that chest x ray will suffice as tuberculosis screening, is this acceptable?

**R:**PPD screening will provide the best information to fit the needs of the Atlanta Fire Rescue Department. Chest x-rays should be conducted on firefighters who have a positive PPD test, has history of positive tests, or requires chest x-rays for other reasons.

**Q:**Regarding Immunizations: The immunization screening as listed does not consider current immune status and there appear to be no evaluations of immunity built into the program. Are the firefighters to bring evidence of prior immunization or will the city make those records available? If so will those without evidence be vaccinated or will titers be drawn to evaluate immunity avoiding the cost of unnecessary immunizations? NFPA 1582 also has no provision for HPV or Pneumovax but does include varicella vaccines. SiteMed proposes that the NFPA 1582 and Center for Disease Control recommendations for vaccinations and titers be followed. If our bid is accepted we would like to work with the program directors to build a comprehensive vaccine plan that follows current recommendations and is cost effective. is this acceptable?

**R:**Titers should be the drawn to gather the most current immunity levels. The proposal of SiteMed is acceptable with the clear understanding that recommendations change over time; therefore, reasonable flexibility is warranted such a situation.

**Q:**Regarding Mid-Level Providers: One model we have used with fire departments is to have a Physician Assistant or Nurse Practitioner perform examinations under the direct supervision of the Physician who is on-site. The Physician then meets individually with each member to review all results and make specific health, wellness and fitness recommendations. Would this model be acceptable?

**R:**Yes. Cost and service flexibility will be asset to all parties involved.

**Q:**Can the Physicals be done by an out of state provider with a year to complete them all?

**R:**Presuming that this question is in reference to Physicians who are licensed out-of-state of Georgia, we suggest that all laws, regulations and restrictions be followed as it pertains to Physicians practicing medicine in state in which they are not licensed.

**Q:**Is a Licensed Physician required to participate in this RFP?

**R:** Yes, because of State mandates that a Licensed Physician is required to participate in this RFP.